



JOB POSTING

POSITION: BOARD MEMBER (TREASURER)

ABOUT US

Safe City Mississauga is a registered charitable organization founded in 1992 to help reduce criminal opportunity and criminal victimization in Mississauga. We provide resources, staff, professional community leadership and guidance for crime prevention programs and activities; encourage crime prevention education within the public, private and voluntary sectors; and research, develop and implement new community crime prevention programs and activities.

GOVERNANCE STYLE

Policy Board Model (Carver): Policy Board Models share the view that the job of the board is: to establish the guiding principles and policies for the organization; to delegate responsibility and authority to those who are responsible for enacting the principles and policies; to monitor compliance with those guiding principles and policies; to ensure that staff, and board alike are held accountable for their performance. Strategic planning and fundraising are seen as a part of the board's responsibilities.

Board meetings are held every third Tuesday of every second month from 7:30 to 8:30am. Safe City Mississauga's Annual General Meeting is held in June.

MEMBER CHARACTERISTICS

Safe City Mississauga is currently accepting applications from individuals who have an interest in serving on the organization's Board of Directors as the Treasurer. Community members with expertise in the areas of leadership, business development, fundraising, organizational development, accounting, and finance are especially welcome to apply. In addition we are seeking an individual with essential qualities and capabilities of a member of any board of directors, namely the ability to synthesize and analyze complex information, the ability to think conceptually and strategically, knowledge of governance and an understanding of the role of a board of director. The individual should demonstrate being well-positioned in the Mississauga community, has credibility amongst a strong network, and experience of championing community causes that effect all the residents of Mississauga at some level.

BOARD DIVERSITY

Safe City Mississauga is an equal opportunity employer, welcomes diversity in the workplace, and encourages applications from all qualified individuals including women, members of visible minorities, aboriginal persons, and persons with disabilities.

BOARD RESPONSIBILITIES

The Board of Directors exercise trusteeship on behalf of the organization membership and the community. The Board will be accountable to funding sources for monies spent and to the community for all services offered by the organization.

The Board will focus on broad, significant, long-term issues related to crime prevention in Mississauga. In general, detailed, operational issues will be the responsibility of the staff, within the parameters of Board-defined outcomes and expectations which will be outlined in the Service Plan, funding documents, policies and other documents for the organization. The Board will function as a results-oriented body.

Board member must:

- Adhere to the highest standards of integrity and dedication;
- Recognize the importance of his/her public service;
- Attend bi-monthly Board meetings and the Annual General Meeting;
- Participate in sub-committees as needed;
- Be prepared to fulfill his/her responsibilities in the best interests of the organization and residents of Mississauga;
- Participate constructively and consistently at all meetings and be prepared to engage in deliberations;
- Not attempt to exercise individual authority, except as set forth in Board policy;
- To recognize that governance rests with the Board collectively;
- Be a constructive ambassador for the organization;
- Identify and inform the Board of a conflict of interest.

TO APPLY

Please send your electronic application to hr@safecitymississauga.on.ca by 4:30pm on Friday, March 1, 2019. Applications received after this time will not be considered.

Your application should include: (a) a cover letter explaining your interest in the position and why you are well suited for it, (b) your curriculum vitae/ resume, and (c) a list of three references.

We thank all applicants, however, only candidates selected for an interview will be contacted. This position is not eligible for relocation assistance. No agencies and no phone calls, please. Nothing in this posting should be construed as an offer or a guarantee of employment. Successful candidates are expected to undergo a police reference check.

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