



Volunteer Board Director

ABOUT US

Safe City Mississauga is presently open to considering new/additional Directors!

Safe City Mississauga is a registered charitable organization founded in 1992 to help reduce criminal opportunity and criminal victimization in Mississauga. We provide resources, staff, professional community leadership and guidance for crime prevention programs and activities; encourage crime prevention education within the public, private and voluntary sectors; and research, develop and implement new community crime prevention programs and activities.

Our board members champion the importance of exceptional board leadership and believe that each organization needs a strong and effective board to fully realize its potential for good.

GOVERNANCE STYLE

Policy Board Model (Carver): Policy Board Models share the view that the job of the board is: to establish the guiding principles and policies for the organization; to delegate responsibility and authority to those who are responsible for enacting the principles and policies; to monitor compliance with those guiding principles and policies; to ensure that staff, and board alike are held accountable for their performance. Strategic planning and fundraising are seen as a part of the board's responsibilities.

Board meetings are held every third Tuesday, eight of twelve months a year, from 7:30 to 8:30am. Safe City Mississauga's Annual General Meeting is held in May/June.

MEMBER CHARACTERISTICS

Safe City Mississauga is looking for individuals who have a passion for community safety, i.e., crime prevention and will support policy, programs, events, and campaigns to support an issue or cause, specifically in the fundraising development of the events, social enterprise, donations, and sponsorships. We seek a board leader to help cultivate the board's leadership role in advocacy in support of staff as part of a broader commitment to increase awareness about the importance of our mission, influence public policy, and expand our reach. The ideal board candidate should have prior non-profit board member experience or have received formal board training.

In addition, we are seeking an individual with essential qualities and capabilities of a member of any board of directors, namely the ability to synthesize and analyze complex information, the ability to think conceptually and strategically, knowledge of governance and an understanding of the role of a board of director. The individual should demonstrate being well-positioned in the Mississauga community, has credibility amongst a strong network, and experience of championing community causes that effect all



the residents of Mississauga at some level. Our board members strive to be active advocates and ambassadors for the organization and fully engaged in identifying and securing the financial resources and partnerships necessary for Safe City Mississauga to advance its mission.

www.safecitymississauga.on.ca

Qualifications and Skills Required:

Safe City Mississauga is presently looking for individuals with the following Knowledge/Skills:

- **Accounting (succession planning for Treasurer)**
- **Youth Appointee (non-voting position)**
- **Governance**
- **Strategic Communications**

In addition to the qualifications of every Director, we are looking for individuals with a strong network in the for-profit business sector with a community engagement focus. An understanding of, and experience with growing awareness and financial sustainability needed at a Board level to support decision making.

Time Commitment:

Sufficient time to devote to the above duties. Ideally, the successful candidate will also have experience working with not-for-profit organizations.

Volunteer time: 5 hours per month (virtual or in-person)

Deadline: Open until Filled

Expected Start Date: 2024

Term: 2 year term

Residency Requirement: Must live in Mississauga or have a significant connection to Mississauga in accordance with our by-laws.

Financial Commitment:

Membership Requirement: \$25 annual membership dues

Ticket for each of the two events estimated at \$200

BOARD DIVERSITY

Safe City Mississauga is an equal opportunity employer, welcomes diversity in the workplace, and encourages applications from all qualified individuals including women, members of visible minorities, aboriginal persons, and persons with disabilities.



BOARD RESPONSIBILITIES

The Board of Directors exercise trusteeship on behalf of the organization membership and the community. The Board is accountable to funding sources for monies spent and to the community for all services offered by the organization, through staff.

The Board will focus on broad, significant, long-term issues related to crime prevention in Mississauga. In general, detailed, operational issues will be the responsibility of the staff, within the parameters of Board- defined outcomes and expectations which will be outlined in the Service Plan, funding documents, policies and other documents for the organization. The Board will function as a results-oriented body.

Board member must:

- Adhere to the highest standards of integrity and dedication;
- Recognize the importance of public service;
- Attend monthly Board meetings, Annual General Meeting and events;
- Participate in sub-committees as needed;
- Be prepared to fulfill responsibilities in the best interests of the organization and residents;
- Participate constructively and consistently at all meetings and engage in deliberations;
- Not attempt to exercise individual authority, except as set forth in Board policy;
- To recognize that governance rests with the Board collectively;
- Be a constructive ambassador for the organization;
- Identify and inform the Board of a conflict of interest.

TO APPLY

Please send your electronic application to **executivedirector@safecitymississauga.on.ca**

Your application should include: (a) a cover letter explaining your interest in the position and why you are well suited for it, (b) your curriculum vitae/ resume.

We thank all applicants, however, only candidates selected for an interview will be contacted.

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