

VOLUNTEER WARD LEAD

Job Posting

Organization and Job Posting Information

Safe City Mississauga strives to be a leader in the field of crime prevention. Through the use of promising practices and evidence-based research, Safe City Mississauga will seek to address existing and emerging issues with relevant services, events, and information to meet the community's needs. As outlined in the Ontario Crime Prevention Framework, Safe City Mississauga works toward an inclusive and truly preventative approach in order to predict, identify, prevent, and reduce crime by addressing the risk factors associated with crime and victimization. We focus on the factors that come before the onset of criminal and anti-social behaviour through proactive measures that target individuals, family/peers, community, and society. This volunteer position would involve supporting and implementing crime prevention research, outreach and program delivery at the local Ward level.

<http://www7.mississauga.ca/Departments/Marketing/Websites/local-government/city.html>

Job Address: *(street, city, postal/ZIP code, province/state, country)*

Suite 1055A – 300 City Centre Drive Mississauga, ON L5B 3C9 <https://safecitymississauga.on.ca/>

Job Title: VOLUNTEER WARD LEAD

Up to 11 positions at Ward Level.

Responsibilities/Duties:

- Support activities at the Ward level into crime exposure, risk profiles and mitigations to enhance crime prevention at the local level.
- Manage and supervise volunteers and placement students
- Review documentary and electronic information in an efficient way looking for patterns, connections, identifying risks and highlighting important details.
- Assist outreach initiatives to help Safe City Mississauga build on partnerships and identify new opportunities for partnership.
- Support our crime prevention approach, strategy, and activities to establish new and re-establish inactive Neighbourhood Watches.
- 10 hours a week, one year commitment subject to renewal each year.

Requirements:

- *You will be assigned a Ward and you must reside or work or have experience working in the Ward.*
- Work collaboratively within team and with stakeholders
- Provide timely and quality service to internal stakeholders
- Participate in meetings and training
- Ability to work remotely/hybrid take initiative, self-motivated
- Comfortable contacting members of the Community to conduct community interviews on safety/crime.
- Comfortable conducting community engagement (ex. Canvassing, resident interviews etc) on safety and crime.
- CPTED Level 1 and 2 is an asset
- Event planning and leadership experience is an asset
- Presentation skills and experience on relevant crime prevention topics is an asset

Remote, On-site, Hybrid

Honorarium or Stipend Total Amount (if applicable): Up to \$50 a month stipend

Organization Contact Information

Supervisor Name: Gerald Adad

Job Title: Neighbourhood Services Manager

E-mail Address: nsm@safecitymississauga.on.ca

Telephone Number: nsm@safecitymississauga.on.ca

Hiring Manager Name *(if different than "Supervisor")*: Teresa Burgess-Ogilvie

Job Title: Executive Director

E-mail Address:

executivedirector@safecitymississauga.on.ca

Telephone Number: 647-504-6025

On this date, I received a copy of my job description relating to my part-time, ongoing position with Safe City Mississauga.

NAME: _____

SIGNATURE: _____

DATE: _____